

# CITY OF ADAMS POLICE DEPARTMENT ALARM PERMIT APPLICATION (For Single Alarm System)

**Permit Fee:**     **\$5.00 per Residential System**  
                           **\$5.00 per Commercial System**  
                           **No Fee for Government Agencies**

Mail to: **City of Adams Police Department**  
**P.O. Box 1125**

**Adams, Wisconsin 53910-1125**

Check written out to: **City of Adams**

Phone: (608) 339-6839 Fax (608) 339-8170

Email: [adamspd@maqs.net](mailto:adamspd@maqs.net)

**Please Read Instructions, and** complete and send your application to the address above.

**Please print clearly or type.**     **Permit is valid for one year from date issued.**

1. Applicant - the City of Adams Police Department must have the name, driver's license, home address and telephone number of the **person** who will be responsible for the alarm system. **Driver's License number is for identifying Permit Holder Applicants with similar names. A COMPANY NAME IS NOT ACCEPTABLE!**
2. Signature of the Permit Holder Applicant must be the signature of the person listed as Permit Holder.
4. Please include ZIP CODE plus extended zip code and telephone area codes.
5. Application **MUST** include a check or money order payable to the **City of Adams**.
6. Cash payment is acceptable in person at the City of Adams Municipal Building during normal business hours.

List any known hazards police officers or firefighters may encounter at alarm site, such as dangerous chemicals, barbed wire etc ...

Expiration Date

Issued by

Permit Number

FOR OFFICE USE ONLY Date Issued

<b>Type of Alarm</b> <input type="checkbox"/> Burglary <input type="checkbox"/> Robbery <input type="checkbox"/> Fire <input type="checkbox"/> Medical/Distress			
<b>Type of location where system is used</b> (check one only) <input type="checkbox"/> Residential <b>(\$5.00)</b> <input type="checkbox"/> Commercial <b>(\$5.00)</b> <input type="checkbox"/> Governmental <b>(No Fee)</b>			
Alarm Company Provider		Business Name (if Commercial)     Office Name (if Governmental)	
Permit Holder's Name (Last, First, Middle Initial)			Job Title (If Commercial)
Driver's License (State & Number Required)		Day phone number	Night phone number
Permit Holders Home Address (include apt., bldg. or unit number)		City, State, ZIP +4	
Address where alarm will be located (include apt., bldg. or unit)		Zip Code	
Billing Address where permit is to be mailed		City, State, Zip +4	
Permit Type: (check one only) <input type="checkbox"/> New Permit <input type="checkbox"/> Renewal <input type="checkbox"/> Information Change (No Charge)			
Permit Number if Renewal or Information Change: _____ Old Alarm Location: _____			
Are there any vicious dogs or other animals on property? <input type="checkbox"/> Yes <input type="checkbox"/> No     If so, what? _____			
Names and phone numbers of two persons APD can contact in an emergency, if we are unable to contact the Permit Holder. <b>(This information is essential)</b>			
Name		Day Phone Number	Night Phone Number
Name		Day Phone Number	Night Phone Number

**Submit a separate application and fee for each alarm system.**

**I have carefully read the completed application and know it to be true and correct. I accept responsibility for the payment of all fees and fines that may result from the operation of the alarm system described above. Alarm permit must be kept at alarm site.**

Signature of Applicant/Permit Holder (**Required**)

Date

## **CONFIDENTIALITY**

The Adams Police Department shall protect all information on an application as confidential information.

## **ALARM PERMIT FEES**

The City of Adams establishes the following fees for permits:

<u>TYPE OF PERMIT</u>	<u>NEW (ONE TIME FEE)</u>
RESIDENTIAL	\$5 (ONE TIME FEE)
COMMERCIAL	\$5 (ONE TIME FEE)
GOVERNMENT	NO FEE

All permits are a one time fee of \$5.00. *The permit holder is responsible to immediately report any changes in address, phone numbers, or key holders to the Adams Police Department and monitoring agency.*

## **FALSE ALARM FEES**

City of Adams establishes the following fees for false alarms. **Fees must be paid before a permit can be issued.**

NO PERMIT: \$200.50 for each un-permitted burglary alarm.

ROBBERY,  
BURGLARY:  
(Includes panic  
and duress alarms)

There is no service fee for the first two false alarms. A \$25 service fee for the 3<sup>rd</sup> false alarm, \$35 service fee for the 4<sup>th</sup> false alarm, \$45 service fee for the 5<sup>th</sup> false alarm and a \$65 service fee for the 6<sup>th</sup> and all subsequent false alarms within a calendar year.

FIRE:

There is no service fee for the first two false alarms.  
\$100 for the 3<sup>rd</sup> and all subsequent false alarms within the calendar year.

## **ADDITIONAL INFORMATION**

**Failure to have a valid alarm permit can result in fines of \$200.50 for each false alarm.**

Alarm sites with local alarm systems (non-monitored) are required to have a valid alarm system permit.

It is the responsibility of the permit holder to provide the permit number to their alarm and/or monitoring company.

If you have any questions, please call the City of Adams Police Department at (608) 339-6839. Business hours are from 8 a.m. - 4:30 p.m., Monday through Friday.